CORE VALUES OF THE INSTITUTION

- Learning for Life, to pursue knowledge and truth throughout our lives to improve ourselves and those around us.
- Diversify on all levels, diverse people, ideas, perspectives, but still remain united to achieve the goals of the institution
- Learn to respect each other's' views and to understand the contributions of every person in the community towards the progress of the institution
- Strive for excellence in action at all levels – physical, intellectual, social, spiritual and ethical
- Service to people is Service to God – Sympathize and empathize. Be compassionate to fellow beings to relieve them of their sufferings and obsessions, to promote their well being and prosperity.
- Build a strong nation by creating competent, committed and responsible citizens through outstanding teaching, instilling moral and ethical values, use of technologies to support learning, promotion of innovation in research and outreach.
- Exhibit quality in staffing, infrastructure and facilities, programs and curriculum transaction and promote continuous improvement as per needs.
- Promote interdepartmental collaboration, linkages with industries and organizations, for seeking expertise, knowledge, skills and experience for students, to make them more employable.
- Respond to stakeholders and to changes in societal and national needs through creativity, innovation and feedback.
- Uphold honesty, self-discipline, accountability and dedication in action.
- Non-teaching staff include chief superintendent, clerks, accountants, demonstrators, lab assistants, and programmers. They should report to work in advance.
- They should wear their badges and do their duties efficiently.
- Lab assistants should keep the laboratories clean and in working condition. They are responsible for equipment, furniture and fixtures and other machinery in the lab. They should maintain stock registers, maintain stock of equipment / chemicals and should claim damages from students as per directions of the Head of the Department / Principal.
- Programmers should support students in programming, and assist the college administration in data entry operations, uploading data to websites, taking printouts for various purposes. They should maintain computer equipment, keep them clean and tidy, and configure systems as per student requirements. They are responsible for system performance and software assistance for various purposes of the college.
- Demonstrators are expected to support the teaching staff in conduct of practical. They also share the responsibility of maintenance of labs and other equipment.

- Clerks, accountants will carry out their duties as instructed by the chief superintendent.
- All administrative staff should support the principal in general administration of the college, conduct of classes, attendance, student admission and transfer, preparation and submission of records / reports, correspondence with university and boards / bodies for assessment and accreditation, approval etc. They should also assist the principal in conduct of examinations, and other functions, celebrations and ceremonies of the institution.
- They should not leave the college premises without permission from the principal during working hours. General rules for leave apply to them.
- They should always work in keeping with the objectives of the institution, and its progress and carry out their duties as instructed by the authorities to whom they are attached.
- They should not participate in any external activity, association, or bodies outside the institution or act detrimental to the objectives of the institution.