

ANNEXURE-18

MANDATORY DISCLOSURE

2023-2024

18.1 Name of the Institution

SHRIMATI INDIRA GANDHI COLLEGE, TIRUCHIRAPPALLI-2.

Post Box No.369, College Road, Chatram Bus Stand, Trichy – 620 002.

Phone No: 0431-2702797, 0431-2701453

E-Mail : principal@sigc.edu

18.2 Name and Address of the Trust/Society/Company and the Trustees

NATIONAL COLLEGE COUNCIL, TIRUCHIRAPPALLI-2.

Post Box No.369, College Road, Chatram Bus Stand, Trichy – 620 002.

Phone No: 0431-2702797, 0431-2701453

18.3 Name and Address of the Vice Chancellor/Principal / Director

Principal : Dr. P. Gajalakshmi

Address : Shrimati Indira Gandhi College

Post Box No.369, College Road, Chatram Bus Stand,
Tiruchirappalli – 620 002.

Phone No: 0431-2702797, 0431-2701453.

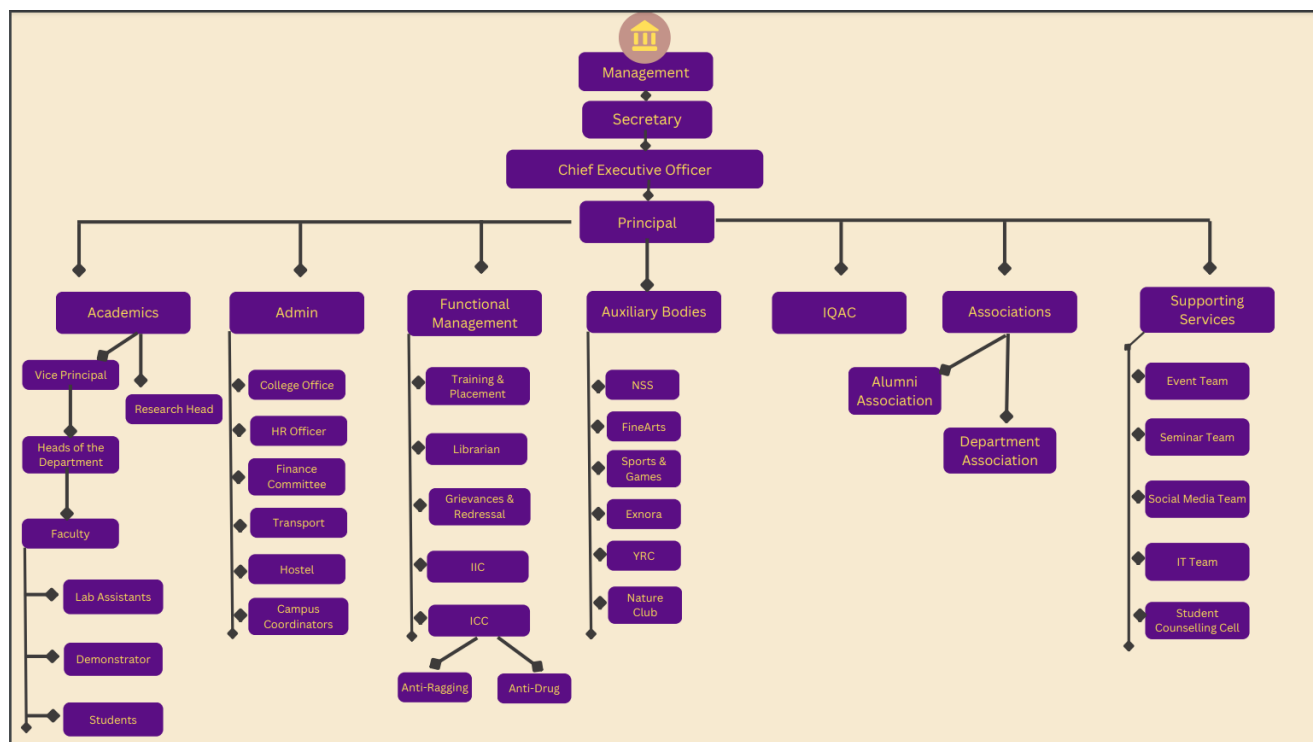
E-mail : principal@sigc.edu

18.4 Name of the Affiliating University

Bharathidasan University, Palkalaiperur, Tiruchirappalli –620 024.

18.5 Governance

i. Organizational Chart and Processes



ii. Grievance Redressal Mechanism for Faculty, Staff and Students

A Grievance Redressal Committee comprising of the Principal, Heads of Department and Senior Faculty Members, addresses the grievances of faculty, staff and students, and takes necessary remedial action regularly. Online grievance submission facility is also available on our website. Grievance Redressal report is generated every month.

iii. Establishment of Anti Ragging Committee:

As per rules of the AICTE, anti-ragging committee and anti-ragging squad have been constituted. The details of anti-ragging committee are displayed in prominent places in the college. Students register themselves and submit anti-ragging affidavit every year online. Regular anti-ragging reports are submitted to the Joint Director Office. However, ragging is almost absent in the college. Students are given awareness on ragging and its consequences by the coordinators and members of the committee every year. Anti-ragging information is also printed in the college calendar that is distributed to the students.

- iv. Establishment of Online Grievance Redressal Mechanism: **Yes**
- v. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: **Yes**
- vi. Establishment of Internal Complaint (IC) Committee: **Yes**
- vii. Establishment of Committee for SC/ST : **Yes**
- viii. Internal Quality Assurance cell: **Yes**
- ix. Equal opportunity and Facility Cell : **Gender cell exists.**

18.6 Programmes

Name of Programmes approved by AICTE : MBA
 Name of Programmes Accredited by NBA : NIL
 Status of Accreditation of the Courses : Accredited by NAAC
 Total number of Courses : 49
 No.of Courses for which applied for Accreditation : 49
 Status of Accreditation : Accredited by NAAC at A Grade(3rd Cycle) by NAAC.

For each Programme the following details are to be given (Preferably in Tabular form):

S.No	CourseName	No of Seats	Duration
1	MBA	60	2 yrs

Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details:

Not Applicable

18.7 Faculty

Course/ Branch wise list Faculty Members : M.B.A
 Permanent Faculty : 7
 Permanent Faculty: Student ratio : 1:20
 Number of Faculty employed and left during the last three years : 1



18.8 Profile of Director

Name	Dr.R.Saraswathy
Date of Birth	09.07.1971
Unique ID	1-43500906831
Educational Qualification	M.B.A., Ph.D., BAI
Work Experience	
Teaching	16.5
Research	12
Industry	5 Years
Area of Specialization	Marketing & Finance & HR
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	1
No. of papers published in Journals/	16
Master (Completed/Ongoing)	127
Ph.D. (Completed/Ongoing)	1
Projects Carriedout	2
Patents (Filed&Granted)	1
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	23
No.of Book Chapter published with details	4
No.of. Books published	1



Name	Dr.J.FrancisMary
Date of Birth	07.04.1974
Unique ID	1-421819851
Educational Qualification	M.B.A.,M.Com., M.Phil., PGDCA., SET.,Ph.D.,
Work Experience	
Teaching	24Years
Research	13Years
Industry	Nil
Others	Nil
Area of Specialization	Marketing &Finance &HR
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	1
No.of papers published in National/International Journals/Conferences	16
Master (Completed/Ongoing)	113 Completed
Ph.D. (Completed/Ongoing)	2Ongoing
Projects Carried out	Nil
Patents (Filed&Granted)	Nil
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	28
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	1



Name	Dr.N.Saradha
Date of Birth	07.05.1972
Unique ID	1-3296290465
Educational Qualification	M.Com.,M.Phil., M.B.A., Ph.D.,
Work Experience	
Teaching	19 Years
Research	10 Years
Industry	Nil
Others	Nil
Area of Specialization	Marketing
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	15
No. of papers published in Journals/	13
Master (Completed/Ongoing)	MBA 40, M.Phil 15
Ph.D. (Completed/Ongoing)	Nil
Projects Carriedout	Nil
Patents (Filed&Granted)	Nil
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	13
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	Nil



Name	Dr.A. Vidhya
Date of Birth	31.05.1982
Unique ID	1-9443921546
Educational Qualification	M.B.A.,M.Phil., M.Com., Ph.D.,
Work Experience	
Teaching	7Years
Research	6Years
Industry	Nil
Others	Nil
Area of Specialization	Human Resource Management
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	
No.of papers published in National/International Journals/Conferences	
Master (Completed/Ongoing)	Nil
Ph.D. (Completed/Ongoing)	Nil
Projects Carried out	Nil
Patents (Filed&Granted)	Nil
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	Nil
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	Nil



Name	Mr. R. Malayappan
Date of Birth	06.01.1974
Unique ID	1-11316428117
Educational Qualification	M.B.A.,SET.,
Work Experience	
Teaching	4Years
Research	4Years
Industry	20 Years
Others	7 Years (Entrepreneurship)
Area of Specialization	Finance
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	
No.of papers published in National/International Journals/Conferences	Nil
Master (Completed/Ongoing)	75
Ph.D. (Completed/Ongoing)	Nil
Projects Carried out	Nil
Patents (Filed&Granted)	Nil
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	Nil
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	3 Books <ol style="list-style-type: none"> 1. The Next Trade– ISBN No:9798612113515,February 2020. 2. How to Find a Jackpot call in option– ISBNNo:9781981094530,May2018. 3. How to find a jackpot Call in option - 2.O ISBNNo.9798396478466 Sep24



Name	Dr.R. Thanga Prashath
Date of Birth	25.10.1984
Unique ID	1-11316428219
Educational Qualification	M.B.A., M.Phil., Ph.D.,
Work Experience	
Teaching	11 Years
Research	9Years
Industry	1 Years
Others	Nil
Area of Specialization	Service Marketing, Human Resource Management
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	
No.of papers published in National/International Journals/Conferences	Nil
Master (Completed/Ongoing)	85
Ph.D. (Completed/Ongoing)	5Awarded,2ThesisSubmitted,3Ongoing
Projects Carried out	6 (2 Policy oriented research), 4 (Funded Training Program)
Patents (Filed&Granted)	Nil
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	Nil
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	Nil



Name	Dr. Vaakshi.G.A.
Date of Birth	21.02.1981
Unique ID	1-143499316968
Educational Qualification	M.B.A.,M.Phil, Ph.D,
Work Experience	
Teaching	5 Years
Research	3Years
Area of Specialization	HR
Courses taught at Diploma/Post Diploma/Under Graduate/Post Graduate/Post Graduate Diploma Level	
Course	Management Studies
Research guidance (Number of Students)	1
No.of papers published in National/International Journals/Conferences	4
Master (Completed/Ongoing)	
Ph.D. (Completed/Ongoing)	Nil
Projects Carried out	2
Patents (Filed&Granted)	1
Technology Transfer	Nil
Research Publications (No.of papers published in National/International Journals/Conferences)	23
No.of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc. Chap)	1

18.9 Fee

Details of Fee, as approved by State Fee Committee, for the Institution : 30000

Time schedule for payment of Fee for the entire Programme : Every Semester

No. of Fee waivers granted with amount and name of students : 2

Fee Waiver

1. Balambal V MBA202208 18000 (Tuition Fee) - 9000 (50% concession on Tuition fee) Management Scholarship - (Parent works for our sister institution)
2. Rajeswari P MBA202350 90% Fee Concession amt on Tuition Fee -(Sports Student)

Number of Scholarship offered by the Institution, duration and amount

Criteria for Fee waivers/scholarship : Sports / Meritorious / Ward of employees of college and sister institutions

II. Management Scholarship

Founders Day Scholarship

1.Sivaranjani	MBA	1000
2.Sivasubiksha A	MBA	1000
3.Abinaya R	MBA	1000
4.Mercy Anrose F X	MBA	1000
5.Mohanambal K	MBA	1000
6.Nathiya B	MBA	1000

College Day Scholarship

1.Bharathi S	MBA	1000
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Estimated cost of Boarding and Lodging in Hostels : 48000

Any other fee please specify : NIL

18.10 Admission

Number of seats sanctioned with the year of approval : 60

Number of Students admitted under various categories each year in the last three years:

YEAR	OC	BC	MBC	SC	ST	SCA	Total
2021-22	1	30	15	5	0	0	51
2022-23	6	36	12	6	0	0	60
2023-24	10	27	16	7	0	0	60

Number of applications received during last two years for admission under Management Quota and number admitted: 178 and 92

18.11 Admission Procedure

1. Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)
2. TANCET Anna University, Chennai / CET Consortium of Self-Financing Colleges
3. Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET(Stateconductedtest/Universitytests/CMAT/GPAT)/Associationconducted test etc.):
TANCET 30 / CET 30

Calendar for admission against Management/vacant seats:

1. Last date of request for applications: 15th July ,2023
2. Last date for submission of applications: 18th July 2023
3. Dates for announcing final results: 19th July ,2023
4. Release of admission list (main list and waiting list shall be announced on the same day):
19th July ,2023
5. Date for acceptance by the candidate (time given shall in no case be less than 15days): 3rdth
August ,2023
6. Last date for closing of admission: 3rd August ,2023
7. Starting of the Academic session: 1st September 2023
8. The waiting list shall be activated only on the expiry of date of main list:
9. The policy of refund of the Fee, in case of withdrawal, shall be clearly notified:

Full fee refund:

In the event of a student withdrawing before the start of the Course, the entire Fee collected from the student, after a deduction of the processing Fee of Rs.1000/- (Rupees One Thousand only) shall be refunded by the Institution. In case, if a student leaves after joining the Course and if the vacated seat is consequently filled by another student by the last date of admission, the Institution refund the Fee collected after a deduction of the processing Fee of not more than Rs.1000/- (Rupees One Thousand only) and proportionate deductions of monthly Fee and hostel rent, where applicable.

The Institution does not demand Fee for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of Certificates is completed within 7 days.

18.12 Criteria and Weightages for Admission

- i. Score in the Common Admission test - 60%
- ii. Score for academic performance in X Std., XII Std., Under Graduate Degree/ Post Graduate Degree - 15%
- iii. Group discussion/ interview - 20 %
- iv. Weight age for participation in Sports, Extra-Curricular activities, Academic diversity and Gender diversity - 5 %

Mention the minimum Level of acceptance, if any:

- a. Graduation in any discipline with a minimum of 50% marks in the qualifying Examinations
- b. Qualifying TANCET/CET
- c. Personal Interview

Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years:

General/Open	38-40
OBC	33.25-35.5
SC	20.05-35.5
ST	19-36

18.13 List of Applicants

List of candidates whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats (merit wise): 88

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over):

SL.NO	Student Name	TANCET	CET
1	Abinaya L		29
2	Abirami K		38
3	Abirami R	25.437	
4	Afrin Fathima S	25.437	
5	Amruthavarshini A		41
6	Anushya L	59.388	
7	Archana G		39
8	Atchaya P		28
9	Banumathi M	7.978	
10	Daisy Amirtha F X	71.305	
11	Dhiraviya S		43
12	Dhirisha D		32
13	Durga Devi J	44.55	
14	Harini D	34	
15	Hemalatha S	4.23	
16	Hepshiba L		40
17	Jananipriya S		46
18	Janani R	5.82	
19	Kavya S		43
20	Keerthana K	54.971	
21	Keerthana K		39
22	Kiruthiga T		37
23	Kiruthika R		52
24	Krishnaveni N		38
25	Lakshmi B	55.945	
26	Lakshmi Priya S	23.18	

SL.NO	Student Name	TANCET	CET
27	Lohitha R A	26.622	
28	Madhumitha C		42
29	Madhumitha M		29
30	Maheshwari K	44.555	
31	Manimozhi G	73.318	
32	Meha B V		30
33	Monica A I	28.691	
34	Nithyasri R		35
35	Parkkavi M		29
36	Pemina D		39
37	Priyadharshini M		37
38	Rajeshwari P		36
39	Rajeshwari S	30.926	
40	Rithika Roshini E		30
41	Rosy Monica M	45.72	
42	Sadhana S	31.905	
43	Sakthipriyadharshini M	4.318	
44	Saranya M		47
45	Sarika Sree R		45
46	Sasikala K		28
47	Sathiya J		31
48	Sathyapriya A		34
49	Sindhumathi S	18.14	
50	Sivaranjani M		31
51	Sivasankari U		38
52	Sivasubhiksha A		42
53	Sneha V		33
54	Soundarya Nalini P		33
55	Soundarya R		34
56	Sri Renga Priyaa Am	60.275	
57	Suruthi S R		34
58	Swedha S		45
59	Vigneshwari M		30
60	Vijayasri K		57
46	Sasikala K		28
47	Sathiya J		31
48	Sathyapriya A		34
49	Sindhumathi S	18.14	
50	Sivaranjani M		31
51	Sivasankari U		38

SL.NO	Student Name	TANCET	CET
52	Sivasubhiksha A		42
53	Sneha V		33
54	Soundarya Nalini P		33
55	Soundarya R		34
56	Sri Renga Priyaa Am	60.	
57	Suruthi S R		34
58	Swedha S		45
59	Vigneshwari M		30
60	Vijayasri K		57
61	P.Mahadhi	3.8	
62	D.Nivetha	3.3	
63	S.Lakshmi Devi	3.2	
64	Sheela Rani. J	3.1	
65	J. Sheela Rani	3	
66	Heerthini. S	2.8	
67	K.M.Srusti	2.75	
68	Ramya B	2.72	
69	Lavanya S	2.62	
70	Kameswari.V	2.5	
71	Femina Banu	2.4	
72	Sumitha K	2.2	
73	Kushbu K	2.2	
71	Femina Banu	2.4	
74	Dharshana J	2.0	
75	U.Janani	2.0	
76	Pushpa.M	2.0	
77	Saro Agnes S	2.0	
78	Kavitha	2.0	
79	Gayathri Devi .J	2.0	
80	Gayathri devi .j	2.0	
81	S.Harinisri	1.9	
82	Marina E	1.9	
83	R. Bavadharani	1.9	
84	Priyanka	1.9	
85	Kowsalya	1.8	
86	Kirthi	1.8	
87	Sai Sruthi	1.8	
88	Devi Sri	1.7	
89	Mahalakshmi S	1.7	
90	Parthiba	1.7	

18.14 Results of Admission under Management Seats/Vacant Seats

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over):

- Dr.P.Gajalakshmi, Principal
- Dr. R.Saraswathy, Director
- Mr.R.Malayappan, Faculty

Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate: NIL

List of candidates who have been offered admission

Admitted - TANCET and CET score - 60 students

SL.NO	Student Name	TANCET	CET
1	Abinaya L		29
2	Abirami K		38
3	Abirami R	25	
4	Afrin Fathima S	25	
5	Amruthavarshini A		41
6	Anushya L	59	
7	Archana G		39
8	Atchaya P		28
9	Banumathi M	8	
10	Daisy Amirtha F X	71	
11	Dhiraviya S		43
12	Dhirisha D		32
13	Durga Devi J	45	
14	Harini D	34	
15	Hemalatha S	4	
16	Hepshiba L		40
17	Jananipriya S		46
18	Janani R	6	
19	Kavya S		43
20	Keerthana K	55	
21	Keerthana K		39
22	Kiruthiga T		37
23	Kiruthika R		52

SL.NO	Student Name	TANCET	CET
24	Krishnaveni N		38
25	Lakshmi B	56	
26	Lakshmi Priya S	23	
27	Lohitha R A	27	
28	Madhumitha C		42
29	Madhumitha M		29
30	Maheshwari K	45	
31	Manimozhi G	73	
32	Meha B V		30
33	Monica A I	29	
34	Nithyasri R		35
35	Parkkavi M		29
36	Pemina D		39
37	Priyadharshini M		37
38	Rajeshwari P		36
39	Rajeshwari S	31	
40	Rithika Roshini E		30
41	Rosy Monica M	46	
42	Sadhana S	3	
43	Sakthipriyadharshini M	4	
44	Saranya M		47
45	Sarika Sree R		45
46	Sasikala K		28
47	Sathiya J		31
48	Sathyapriya A		34
49	Sindhumathi S	18	
50	Sivaranjani M		31
51	Sivasankari U		38
52	Sivasubhiksha A		42
53	Sneha V		33
54	Soundarya Nalini P		33
55	Soundarya R		34
56	Sri Renga Priyaa Am	60	
57	Suruthi S R		34
58	Swedha S		45
59	Vigneshwari M		30
60	Vijayasri K		57

18.15 Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each:

Classroom 1 - 110 Sq.m

Classroom 2 – 90 Sq.m

Classroom 3-110 Sq.m

Classroom4 – 90 Sq.m

Number of Tutorial rooms and size of each : **1 and Size 40 Sq.m**

Number of Laboratories and size of each : **3**

Laboratories each of 85sq.m, 41sq.m and 44sq.m

Number of Drawing Halls with capacity of each: NIL

Number of Computer Centres with capacity of each : 1 Computer Centres and capacity 170 Sq.m

Central Examination Facility, Number of rooms and capacity of each: 1 Exam Control Office capacity 39 sq.m

Online examination facility (Number of Nodes, Internet band width, etc.): NIL

Barrier Free Built Environment for disabled and elderly persons: Toilets, Ramp, Lift Facility for Disabled Students

Occupancy Certificate : **Yes**

Fire and Safety Certificate : **Yes**

Hostel Facilities : **Yes**

Number of Rooms : **56 Hostel**

Capacity : **280**

Location : **With in the Campus**

College Hostel consists of 3 Large Dining Halls with Stainless Steel Tables and Benches.

Library:

Number of Library books/Titles/Journals available (Programme-wise): 20682

List of online National/ International Journals subscribed: 12

E-Library facilities:

- a. National Digital Library (NDL) subscription details:
- b. NDLI Club Registration Number: INTNNC3ZFMKBAKV Laboratory and Workshop

List of Major Equipment/Facilities in each Laboratory/Workshop:

1. 2 Servers, 60 Clients, 2 Printers
2. List of Experimental Setup in each Laboratory/Workshop: Not Applicable

Computing Facilities:

Internet Bandwidth : 200 Mbps

Number and configuration of System : Aceri5,1TBHDD,16GBRAM

Total number of system connected by LAN : 62

Total number of system connected by WAN : 62

Major software packages available : 10

Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)

Interactive Flat Panel, Projectors, GSuite, You Tube Channel

Facilities for conduct of classes/courses in online mode (Theory & Practical):

Interactive Flat Panel, Projectors, G Suite

Innovation Cell : Present

Social Media Cell : Present

Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: Not Available

List of facilities available

Games and Sports Facilities:

The College has a 5.11 acre Sports Ground which is Spacious enough to practice sports events. The ground is well maintained and has a dressing room and toilets. Students practice Hand-Ball, Volley Ball, Athletic events, Foot Ball etc. every day. The College has a Badminton Court and a Basket Ball Post inside the campus for short time practice. The Open-Air Auditorium and the Closed auditorium are used for practicing Yoga and meditation. Yoga practice is also an integral part of Orientation for M.B.A students.

Students participate in indoor and outdoor sports activities conducted by the college during the Annual Sports Meet and also participate in sports tournaments held outside. A few students have been selected to represent the University and the South Zone in hockey, netball, volleyball and taekwondo. Students also learn Yoga and participate in Yoga Meets.

Extra-Curricular Activities:

The college offers a programme “Diploma in Yoga”. Many students join the programme as an add-on. Classes for this programme are conducted in the evening session. The Open-Air Auditorium and the Closed auditorium are used for practicing Yoga and meditation. Many students and faculty also practice Yoga on International Yoga Day at the open-air auditorium. Special Yoga classes and Aerobics sessions are conducted for inmates of the hostel at the Open-Air Auditorium. Yoga practice is also an integral part of Orientation for M.B.A students.

Soft Skill Development Facilities:

LANGUAGE LAB software has been purchased from Lady Hawk, Coimbatore to give regular English Language Practice to students. There is a separate communications practice lab with 100 systems with this software installed. Students are trained in LSRW skills in English. 6 Foreign languages can also be learnt using the software. Besides training for Business communication, TOEFL, IELTS and for competitive examinations can also be done using this software. Students also subscribe to You Tube channel by Lady Hawk for online lessons and practice and also through special WhatsApp groups. Special soft skills training is also provided by the Training and Placement Division of the college.

18.15 Enrolment and placement details of students in the last 3 Years

Placement Details	Strength	Placed/Offers
2021-2023	51	79
2020-2022	30	4
2019 -2021	43	4

18.17. List of Research Projects / Consultancy Works: 2

18.18. MoUs with Industries: 10